



International Student Enrolment Contract

Toronto Branch (Legal Name: ARNN.Inc)

150 Eglinton Avenue East, Suite 302, Toronto, ON M4P 1E8
Tel: (416) 482 – 3772 Fax: (416) 482 – 3712 Email: toronto@csnn.ca

Interactive on-line **Natural Nutrition Program** – only offered in English

**This Enrollment Contract is subject to the Private Career Colleges Act, 2005
and the regulations made under the Act. - PCC Number 148495
DLI # O263151451182**

Name of Student: [Mr./Miss/Mrs./Ms.] _____

Mailing Address:
(in Canada)

Street Name / Unit City Province Postal Code

Permanent address: (if different from above)

Preferred contact #:

(in Canada) _____ **Additional#** (if any): _____ **Gender:** _____

Date of birth: _____ **E-mail:** _____ **Emergency Contact #:** _____

How did you hear about this program? _____ **First Language:** _____

International Student (Student Visa/ Permit/Others): No ___ Yes ___ **Citizenship:** _____

If Yes, go to International Admissions Requirement **Addendum H & H-1** for additional requirements & fees

Voluntary Disclosure: You may voluntarily provide this information: Do you have a long-term physical or mental health condition that limits the kind of activity that you can perform on a daily basis? Yes No

Admission Requirements: (Indicate one and provide)

___ Copy of Canadian or American secondary school diploma or assessed* equivalent, or

___ Copy of a Canadian post-secondary diploma or degree or assessed* equivalent, or

___ Copy of a Canadian Certificate of Apprenticeship or Certificate of Qualification in any trade

___ Be at least 19 years of age and pass a Superintendent approved qualifying test

+ Photo ID and ½ to 1 pg personal statement of your commitment to and motivation for applying to this program

Preferred Program Start Date (please indicate): see addendum F class schedule

September 14, 2020 Full-time Day (1 year) ending July 12, 2021

September 17, 2020 Part-time Thurs. Evenings ending June 23, 2022

We only offer Live on-line lectures from 2020 Sept to July 2021. Subsequent semester pending Ministry Guidelines

Note: Practicals are offered at this same branch

Some classes are scheduled on weekends / Refer to sample schedule provided to you

Compulsory Fees:

- | | |
|---------------------------------------|--|
| • Tuition fees | Can \$ 6,160.00(See Addendum H for International fee schedule) |
| • Registration fee | Can \$ 100.00 |
| • Processing fee | Can \$ 113.00 |
| | \$6,373.00 |
| • Alumni fee at completion of program | 89.27 |
| Required Books | Can \$ 922.95 |

Rev: Sept 2020



Fees: (Optional)

- Accelerated/individualized schedule (\$100.00 + hst) CAN \$ 113.00
- Advanced Standing per course evaluation (\$50.00 + hst) CAN \$ 56.50
plus 25% course tuition retained on A/S courses
- Course Exemption test CAN \$ 150.00
- Special course schedule (\$50.00 + hst) CAN \$ 56.50
- Make up test (\$50.00 + hst) CAN \$ 56.50
- Missed Practical (\$50.00 + hst) CAN \$ 56.50
- Module Rewrite CAN \$ 75.00
- On Hold fee (\$200.00 + hst) CAN \$ 226.00
- Reschedule Board Exam (\$200.00 + hst) CAN \$ 226.00
- Past Timelines reopen file (\$200.00 + hst) CAN \$ 226.00
- Replace lost T2202A (\$ 25.00 + hst) CAN \$ 28.25
- Grade Appeal (\$25.00 + hst) CAN \$ 28.25
- Grading for each additional case study (\$50.00 + hst) CAN \$ 56.50
- Special Request letters (\$ 15.00 + hst) CAN \$ 16.95
- Scheduled Course - Missed CAN \$50.00/hr (max 18 hrs)

- (Other)
NSF Cheque Charge (\$ 25.00 + hst) CAN \$ 28.25

Acknowledgement:

I, _____, acknowledge that I have received a copy of

- ___ The Statement of Students' Rights and Responsibilities issued by the Superintendent of Private Career Colleges
- ___ Addendum A - Branch's refund policy
- ___ Addendum B - Finance payment schedule
- ___ Addendum C - Student Complaint Procedure
- ___ Addendum D - Student Expulsion Policy
- ___ Addendum E - Practitioner Code of Ethics
- ___ Addendum F - Program class schedule
- ___ Addendum G - Sexual Violence Policy
- ___ Addendum H - Requirement for International Students Only
- ___ Addendum H- 1 - International Student Consent form

Signature of Student

Date



The Canadian School of Natural Nutrition does not guarantee employment for any student who successfully completes CSNN's Natural Nutrition program.

It is understood that fees are payable in accordance with the fees specified in this Enrolment Contract and as specified in Addendum B the Finance Payment schedule. The Canadian School of Natural Nutrition reserves the right to cancel this Enrolment Contract if the undersigned does not attend classes during the first 14 days of the beginning of the program.

I understand that in addition to the classroom studies in which I must maintain an average of 80%, a minimum of 50 Practical hours and 10 Case Studies must be completed before the final examination date to meet the CSNN requirements to graduate.

I understand that absolutely no part of the content in the copyrighted publications, course material or teacher notes, may be photocopied or adapted for teaching purposes or shared with anyone not taking the CSNN program. Breach of these restrictions will result in legal action.

I understand that I am expected to follow all CSNN's policies outlined in the Student Handbook

I certify that I have read, understood and have received a copy of this Enrolment Contract, and agrees to pay, or see to payment of, the fees specified in this Enrolment Contract in accordance with the terms of this Enrolment Contract

Signature of Student

Date

The Canadian School of Natural Nutrition agrees to supply the Natural Nutrition program to the above named student upon the terms herein mentioned. The Canadian School of Natural Nutrition may cancel this Enrolment Contract if the above named student does not meet the admission requirements of the Natural Nutrition Program before the program begins.

Signature of Admission Officer

Date

Consent to Use of Personal Information:

Private career colleges (PCCs) must be registered under the Private Career Colleges Act, 2005, which is administered by the Superintendent of Private Career Colleges. The Act protects students by requiring PCCs to follow specific rules on, for example, fee refunds, training completions if the PCC closes, qualifications of instructors, access to transcripts and advertising. It also requires PCCs to publish and meet certain performance objectives that may be required by the Superintendent for their vocational programs. This information may be used by other students when they are deciding where to obtain their training. The consent set out below will help the Superintendent to ensure that current and future students receive the protection provided by the Act.

I, _____, allow the Canadian School of Natural Nutrition to give my name, address, telephone number, e-mail address and other contact information to the Superintendent of Private Career Colleges for the purposes checked below:

- To advise me of my rights under the Private Career Colleges Act, 2005 including my rights to a refund of fees, access to transcripts and a formal student complaint procedure; and
- To determine whether Canadian School of Natural Nutrition has met the performance objectives required by the Superintendent for its vocational programs.

I understand that I can refuse to sign this consent form and that I can withdraw my consent at any time for future uses of my personal information by writing to toronto@csnn.ca. I understand that if I refuse to withdraw my consent the Superintendent may not be able to contact me to inform me of my rights under the Act or collect information to help potential students make informed decisions about their educational choices.

Name of Student

Signature of Student

Date



ADDENDUM A – REFUND POLICY

1. Students who give written notice to their Branch Manager before the start of classes that they won't be attending the Natural Nutrition Program will be refunded all tuition paid less \$500. Books paid for and returned in resalable condition within 10 days of withdrawing will be refunded.
2. Students who do not attend the first 14 days of the start of the Natural Nutrition Program and who receive a notice from CSNN within 45 days of the start of classes that their contract is being cancelled will be refunded all tuition fees paid less 20% of the total fees for the program or \$500, whichever is less. Books paid for and returned in resalable condition within 10 days of contract cancellation date will be refunded.
3. Students who change their minds within 2 days of signing this Enrolment Contract will receive a full refund for tuition, registration, and alumni fee paid. Books paid for and returned in resalable condition within 10 days of withdrawing will be refunded.
4. Students who are within the 1st half of the 1 year Natural Nutrition Program who give written notice that they want to withdraw, or transfer, or who have been expelled from CSNN according to CSNN's expulsion policy will be refunded for the portion of courses paid for and no longer responsible for at the time of withdrawal less 20% of the total fees for the program or \$500, whichever is less. Books paid for and returned in resalable condition within 10 days of withdrawing will be refunded.
5. Students who are in the 2nd half of the 1 year Natural Nutrition Program who give written notice that they want to withdraw, or transfer, or who have been expelled from CSNN according to CSNN's expulsion policy will not receive a refund and will be financially responsible for the whole program cost. Books paid for and returned in resalable condition within 10 days of withdrawing will be refunded.
6. Students who are within the 1st half of the 2nd year of the 2 year Natural Nutrition Program who give written notice that they want to withdraw, or transfer, or who have been expelled from CSNN according to CSNN's expulsion policy will be refunded for the courses paid for and no longer responsible for at the time of withdrawal less 20% of the total fees for the program or \$500, whichever is less. Books paid for and returned in resalable condition within 10 days of withdrawing will be refunded.
7. Students who are in the 2nd half of the 2nd year of the 2 year Natural Nutrition program who give written notice that they want to withdraw, or transfer, or who have been expelled from CSNN according to CSNN's expulsion policy will not receive a refund and will be financially responsible for the whole program cost. Books paid for and returned in resalable condition within 10 days of withdrawing will be refunded.
8. **For International Student only** – If an international student delivers to the institution a copy of a study permit refusal from Canada Immigration, sections #1, #4 and #5 of this policy (on this page) apply as if the copy of the refusal were a notice of withdrawal, unless the international students requests an additional letter of acceptance for the same program that was the subject of the refusal of a study permit.

ADDENDUM B - PAYMENT SCHEDULE

Fees are payable according to the payment schedule chosen. Finance fees on payment schedules are non-refundable. A \$25+hst charge for any NSF cheques.

TUITION TOTAL - \$6,373.00 + International Registration fees (See appendix H & H1)

Full Time

Quarterly Installments

September

- 1st Payment - \$1,962.00 (Upon registration)
- 2nd Payment - \$1,470.35 (November 1)
- 3rd Payment - \$1,470.35 (February 1)
- 4th Payment - \$1,470.35 (April 1)

March

- 1st Payment - \$1,962.00 (Upon registration)
- 2nd Payment - \$1,470.35 (May 15)
- 3rd Payment - \$1,470.35 (September 15)
- 4th Payment - \$1,470.35 (December 15)

Part Time

Quarterly Installments

September

- 1st Payment - \$1,962.00 (Upon registration)
- 2nd Payment - \$1,470.35 (January 1)
- 3rd Payment - \$1,470.35 (September 1)
- 4th Payment - \$1,470.35 (January 1)

March

- 1st Payment - \$1,962.00 (Upon registration)
- 2nd Payment - \$1,470.35 (September 15)
- 3rd Payment - \$1,470.35 (December 15)
- 4th Payment - \$1,470.35 (April 15)

Monthly installments

Full Time/ Monthly -10 Installments (1st Installment \$1,168.75 plus 9 monthly payments of \$578.25 ea)

Part Time/ Monthly - 20 Installments (1st Installment \$844.00 plus 19 monthly payments of \$291.00 ea)

UPON REGISTRATION:

I agree to pay \$ _____ as the 1st Installment upon registration

I agree to pay \$ _____ in subsequent _____ installments

I agree to date these payments on the 1st OR 15th of the month.

- METHOD OF PAYMENT: Cheque* Cash

Post-dated cheques are required. Cheques are payable to: CSNN (Canadian School of Natural Nutrition)

** BOOKS ARE EXTRA AND COST APPROX. \$879.00+GST **

** ADDITIONAL \$100.00 (+HST) FEE APPLIES FOR ACCELERATED/ INDIVIDUALIZED PROGRAMS **

** ONE-TIME FINANCE FEE OF \$100.00 (+HST) FOR INSTALLMENTS **

I understand that if I miss a payment according to the agreed upon payment schedule, that my studies may be put on hold until the payment is made. In such cases, students may have to wait until the next available class.

STUDENT SIGNATURE

RECEIVED BY

DATE



ADDENDUM C – Student Complaint Procedure

- Students who have a complaint must put their complaint in writing addressed to their Branch Manager.
- Students may request to have a meeting with their Branch Manager in regards to their complaint.
- Students are allowed to have another person present in their meeting with their Branch Manager and this other person may make the oral complaint submission on their behalf.
- Once the decision is made the Branch Manager will document the decision in the Student's file and in writing will inform the student of the decision and the reasons for the decision.
- If within 10 working days, the Branch Manager is unable to resolve the issue, the Student will be asked to fill in a 'How Can We Help You' form with the student's written complaint attached and all documents will be forwarded to the Registrar. A written response from the Registrar will be forwarded to the Branch Manager within 10-15 working days. All decisions are final.
- Branch Managers will keep on file for a period of 3 years all written student complaints, any submissions made in regard to the complaint, and the written decision made in regards to the complaint. A copy of all documents will be provided to the Student.

Complaints involving Instructors:

- Students who have complaints towards an Instructor are asked to first try and resolve their issue with their Instructor before making a written complaint to their Branch Manager, however, if the issue is not resolved, the Student is asked to provide the Branch Manager with the written complaint and the Branch Manager will schedule a meeting with both the Student and the Instructor.
- If within 10 working days, the Branch Manager is unable to resolve the issue, the Student will be asked to fill in a 'How Can We Help You' form with the student's written complaint attached and all documents will be forwarded to the Registrar. A written response from the Registrar will be forwarded to the Branch Manager within 10-15 working days. All decisions are final.
- Branch Managers will keep on file for a period of 3 years all written student complaints, any submissions made in regard to the complaint, and the written decision made in regards to the complaint. A copy of all documents will be provided to the Student.

If a student is not satisfied with the Canadian School of Natural Nutrition's resolution of his or her complaint in accordance with the procedures indicated above, the student may refer the matter to the Superintendent and shall include in his or her application to the Superintendent a copy of the documents regarding the complaint.

Contact Information:

Superintendent
Ministry of Training, Colleges and Universities
Private Career Colleges Branch
77 Wellesley Street West
PO Box 997
Toronto, Ontario M7A 1N3



ADDENDUM D – STUDENT EXPULSION POLICY

Students may be subject to expulsion:

- If they violate CSNN’s copyright and intellectual property of educational materials (legal action may additionally be taken against such violations)
 - If they have cheated on a test or an assignment, or if they have allowed their work to be copied by another
 - If they perform acts of discrimination or harassment to fellow students, instructors, or administrative staff.
 - If they physically threaten fellow students, instructors or administrative staff
 - If they repeatedly disrupt the classroom
 - If they sell goods and services in the classroom
 - If they misrepresent themselves as a practitioner while they are still a student
1. Students who violate CSNN’s Code of Conduct will be reported to the Branch Manager for purposes of documentation.
 2. If another student or instructor witnessed the violation, the Branch Manager will contact the student or instructor to discuss the incident and will ask for written statements to be documented in the Student’s file. (if the violation warrants immediate dismissal the Student will be put on hold until the Branch Manager is able to look into all details)
 3. After investigating all of the details surrounding the incident, the Branch Manager will do one of the following:
 - (a) Determine the violation was not substantiated
 - (b) Determine the violation was substantiated in whole or in part, and either
 - (i) Give the Student a warning with details of the consequences should the student be found to violate again
 - (ii) Set a probationary period with appropriate conditions; or
 - (iii) Or determine that the student should be expelled
 4. A Branch Manager who feels that a student should be expelled will first provide all documentation to the Registrar and discuss the situation with the Registrar before expelling the Student.
 5. Should it be determined that a student should be expelled, the Branch Manager will prepare a written summary of the determination, the reasons for expulsion, and will include all written documentation of the incident to give to the Student and to be put in the Student’s file. The Student’s refund will be calculated according to the refund policy outlined in Addendum A of the Enrolment Contract. If the Student owes money these monies will be subject to collection.
 6. If the Student is given a warning or placed on probation the Branch Manager and the Student will both sign the written warning or the document outlining the probationary conditions. Copies of documents will be given to the Student and the original will be placed in the Student’s file.



ADDENDUM E – Practitioner Code of Ethics

BY-LAWS OF THE CANADIAN SCHOOL OF NATURAL NUTRITION 3393291 CANADA INC. Code of Ethics for CSNN students and Graduates

The Canadian School of Natural Nutrition has as its mission the education of the individual in the principles of holistic health care and the principles of natural nutrition, to further the well-being of people and the healing of planet Earth.

To this end, a student and graduate of CSNN agrees to:

1. Maintain an interest in the well-being of all human beings, regardless of colour, creed or nationality, and in the care of planet Earth.
2. Respect the right of his/her client as an individual in all respects, as to personal tastes, morals and social values.
3. Be non-judgmental as to the life values and experience of the client.
4. Treat the client under all circumstances with due concern for the dignity of the individual.
5. Respect the confidential nature of his/her relationship with the client and protect the confidentiality of assessments and recorded documents.
6. Guide and counsel his/her client in the best way to achieve optimal health through natural nutrition, but always respect the right and need for the client to make the final decision in all wellness plans.
7. Teach the client to accept responsibility for his/her own health choices and actions.
8. Accept full responsibility for the consequences of his/her own acts.
9. Provide professional services only in those areas in which s/he has competence and training.
10. Recognize the need to work co-operatively with other disciplines, holistic or allopathic, to best serve the client's need, respecting the unique contribution of each discipline.
11. Respect differences of opinion and exercise tact and diplomacy in interpersonal relations.
12. Resolve to improve and maintain his/her professional competence in the field of natural nutrition and holistic health care.
13. Accurately identify oneself using one of the approved CSNN designations and/or titles to avoid misleading the public about your role as a holistic nutrition professional.

I have read and I do agree to uphold the above Code of Ethics. I understand that failure to do so may result in my expulsion from CSNN or the removal of my designation.

Name of Student

Signature of Student

Date



ADDENDUM G – SEXUAL VIOLENCE POLICY

CSNN is committed to providing an environment where all students are treated with respect and dignity. We believe that a student's time at CSNN should be one of personal fulfillment, growth and opportunity. As a result, CSNN supports Ontario's action plan to stop sexual violence and harassment in schools, workplaces and homes.

Ontario's *Sexual Violence and Harassment Action Plan Act* defines sexual violence as any sexual act or act targeting a person's sexuality, gender identity or gender expression, whether the act is physical or psychological in nature, that is committed, threatened, or attempted against a person without the person's consent, and includes sexual assault, sexual harassment, stalking, indecent exposure, voyeurism, and sexual exploitation.

At no cost to the student CSNN will appropriately accommodate the needs of students affected by sexual violence, regardless of whether or not the sexual violence occurred at a CSNN location, or during the time period when the student attended CSNN. A formal report of an incidence is not necessary to access supports, services or accommodations. Community support services are included at the end of this document. CSNN Branch Managers, Instructors and Administrative Staff have been trained on CSNN's policy and all are expected to report any incidences of sexual violence. A copy of CSNN's policy is part of each student's enrolment contract.

If a student wishes to report an incident of sexual violence or harassment against them, this incident should be reported to their Branch Manager. All complaints brought forward will be taken seriously and dealt with. The Branch Manager in conjunction with the victimized student and CSNN's Executive Director will determine whether to involve the appropriate authorities. The victimized student has no obligation to agree to an investigation or be a participant in any investigation, however, should they want such an investigation the student has the right to have another person present during the investigative process. Regardless, of whether or not the student chooses to be part of an investigation, CSNN will maintain the safety, dignity and rights of the victimized student and every measure will be taken to protect them from retaliation and threat of retaliation. The identity of the victim will be kept confidential between the Branch Manager and the Executive Director.

If the victimized student doesn't wish to move forward with a formal complaint nor an investigation that is their choice, however, if it is determined that they, or other CSNN students, instructors or staff are in danger, CSNN will need to take independent action against the perpetrator in order to protect all involved, keeping in mind the rights of the victimized student. If the victimized student wishes to move forward with an investigation, the process of the investigation will depend on whether the student is in any immediate danger, whether the support of outside authorities is required, plus it will also depend on whether the perpetrator of the sexual violence or harassment is outside of CSNN, or is a fellow CSNN student, instructor, or staff member. If the victimized student wishes to move forward with an investigation against someone outside of CSNN, outside community resources and legal authorities may be contacted. If the complaint involves either a CSNN student, instructor or staff member, CSNN will take all necessary steps, including involving legal authorities to ensure the safety of the victimized student and others while maintaining procedural fairness and protection of personal information for all involved in the investigation. For example, if a CSNN staff member is being implicated they may temporarily have their duties removed until the investigation is complete. And if through the investigation it is determined that the staff member is a threat, they will be removed from their position.

If a CSNN student is not happy with either the investigative process or the outcome of the investigation, they will be given the opportunity to write an appeal letter to the CSNN Board of Directors, who will investigate the incidence and the process further.

.....continued on next page



ADDENDUM G – SEXUAL VIOLENCE POLICY (Con't)

CSNN reviews its sexual violence policy at least once every three years and amends it when appropriate. Student input is an integral part of this policy and its review process, so if you have any comments about CSNN's existing policy, please bring it to the attention of your Branch Manager, who will bring it to the attention of CSNN's Executive Director.

Some community support services are listed below, should students want additional information or support.

National

Canadian Women's Foundation	
Website:	www.canadianwomen.org
Address:	1920 Yonge St., Suite 302, Toronto, ON M4S 3E6
Phone Number:	416-365-1444, (Toll Free) 1-866-293-4483

Provincial

Community Legal Education Ontario	
Website:	www.cleo.on.ca
Address:	180 Dundas St. West, Suite 506, Toronto, ON M5G 1Z8
Phone Number:	416-408-4420

Ministry of the Attorney General	
Website:	https://www.attorneygeneral.jus.gov.on.ca/english/ovss/
Address:	18 King St. East, 7 th Floor, Toronto, ON M5C 1C4
Phone Number:	416-326-2220, (Toll Free) 1-800-518-7901

Metro Toronto

Ministry of the Attorney General – Victim Services – Toronto Region Office	
Website:	https://www.attorneygeneral.jus.gov.on.ca/english/ovss/contact.php
Address:	700 Bay Street, 3 rd Floor, Toronto, ON M5G 1Z6
Phone Number:	416-212-1310

Toronto Rape Crisis Centre	
Website:	https://trccmwar.ca/
Address:	P.O. Box 59098 Toronto, ON M6R 3B5
Phone Number:	(Crisis Line) 416-597-8808, 416-597-1171

The Canadian School of Natural Nutrition will provide information to the Ministry Superintendent concerning:

1. the number of times supports, services, and accommodation relating to sexual violence are requested and obtained by students;
2. any initiatives and programs to promote awareness of supports and services available to students; and
3. the number of incidents and complaints of sexual violence reported by students, and the implementation and effectiveness of its sexual violence policy

Reviewed and amended March 2020 by CSNN's Executive Director



ADDENDUM H – INTERNATIONAL STUDENT ADMISSION REQUIREMENTS

DLI # O263151451182

Country of Origin: _____ Mother tongue: _____

International Student Visa/ Study Permit # _____

Date of Admittance in Canada: _____ (yyyy / mm / dd)

Expiry Date: _____ (yyyy / mm / dd)

Type of Stay in Toronto (homestay, apartment, etc.) _____

Address if known (or provide info 6 weeks before class starts)

Note: Institution can assist in providing leads only

All applicants for admission must meet the following criteria:

1. 19 years of age or older
2. Completed Ontario high school graduation in any program or the equivalent in another school system with an assessed equivalent by these agencies* or, successfully completed a post-secondary academic program leading to a diploma or degree with an assessed equivalent by
* <https://www.wes.org/ca/>
3. If foregoing #2 is not available, a Superintendent approved qualifying test is mandatory. An English proficiency assessment may also be required.
4. Provide a copy of government issued photo ID (must include birth date) e.g. Passport or driver's license.
5. Additional Application fee of \$750 (plus applicable tax) for international students (See also Registration contract – pg.1 for full tuition and fee details) payable by money order or draft to 'Canadian School of Natural Nutrition', we also accept Visa, MasterCard payments over the phone. If you are already in Toronto you are welcome to pay in person with cash or debit.

Read through our brochure, for our extensive features and for your reference. It also details all of our courses.

When Ready to apply -

Remember to include in your Registration package:

- Completed and signed Registration Form (**Addendum A to G**) accompanied by the ISP Application (**Addendum H**) and required documents listed above # 2, 3, 4, 5.
- Completed and signed **Addendum H-1:**
 - International Student Consent Form - Notice of Collection of Personal Information and Consent
- A copy of your official Diploma (with Assessed equivalent if not from Canadian Institutions) and Transcript/ indicated in item #2 on this page.
- A current resume.
- A copy of your study permit. (This can be provided separately from the other registration documents, but must be received by this Institution 6 weeks prior to start date)



Supplementary Information

Program Title: NATURAL NUTRITION DIPLOMA PROGRAM

Hours of Instruction during Contract Term: Duration: 352 Hours

Program Duration in Weeks: 42 weeks (excluding breaks)

Credential Issued on Graduation: Diploma Program & Trademark Designation

Delivery Method: On-Site

Language of Instruction: English

Required course materials can be purchased from the institution. A book list will be provided to student on Orientation Day.

Program Outline and Career Opportunities:

CSNN offers a comprehensive program in natural nutrition qualifying graduates for the professional designation Registered Holistic Nutrition™ (R.H.N.). CSNN's holistic approach to natural nutrition provides progressive, hands-on education geared towards achieving optimal health and a lasting career to work in private practice as a Nutritional Consultant or with other health care professionals to institute preventive health care programs. Graduates have found career opportunities in a variety of private sectors as well, particularly in the Natural Health Industry.

Learning Objectives:

- Upon completion of this program the successful student will have a comprehensive overview in the field of holistic nutrition, it includes the use of whole, nutrient-dense foods, natural source supplements, and sustainable lifestyle modifications, devising menu plans; as it relates to whole food nutrition, applied science, the body-mind-spirit connection, the ecology as it relates to environmental health and nutritional criteria.
- Graduates gain competence to educate, guide, and support clients to achieve optimal health and productivity; to empower themselves, clients and communities.
- Course work fosters competence in understanding the vital role of holistic nutrition.
- Case study field work and practical sessions provide hands on practice to apply material learned and implement individualized health supportive protocols to demonstrate competency.
- Elective practical topics are also available to provide comprehensive knowledge of the Holistic Industry, e.g. use of essential oils, whole food preparations, etc.
- Emphasis is on both academic and case based learning to render a quality and well-rounded comprehensive Program. All Program features are designed to reinforce and enhance each other for an enriching learning experience

Methods of Evaluation: Students are evaluated within each of the 18 courses of the program, which may include a combination of a quizzes, tests, presentations and /or research project. At the end of the program students must submit the required case studies and write a cumulative exam set by the Academic Director. It includes true/false, multiple choice, short answer essay questions, and two written case studies.

Completion Requirements: To graduate a student must have an overall average of 80% and have completed the following requirements, which are weighted as follows:

- 45% 18 courses in program
- 30% final written exam
- 25% case studies
- Body-Mind-Spirit Book Report
- Practical Classes: attend 50 hours (minimum) * see next page



Students are expected to finish all requirements within one year, but have a maximum of two years to complete the program or may be subject to new requirements, including course upgrades, additional tuition, and administration fees.

Homework Hours: Students can expect to spend approximately 750 hours outside of the classroom on work assignments, case studies, and class preparation.

Program Organization

	Title of Course	# of Hours
NN101A	Fundamentals of Nutrition (Part I)	21
NN101B	Fundamentals of Nutrition (Part II)	15
NN102	Anatomy & Physiology	30
NN103A	Nutritional Symptomatology	30
NN103B	Motivational Interview Skills	10.5
NN104A	Hormone Health	18
NN105A	Body-Mind-Spirit: The Mind Connection	18
NN105B	Body-Mind-Spirit: The Spirit Connection	15
NN106	Fundamentals of Business	12
NN107A	Biochemistry & Epigenetics	21
NN109	Pathology & Nutrition	27
NN110A	Lifecycle Nutrition: Pediatric	12
NN110B	Lifecycle Nutrition: Sports	12
NN110C	Lifecycle Nutrition: Perspectives on Aging	9
NN111	Eco-Nutrition	12
NN112	Allergies	15
NN114	Nutritional Literature Research	10.5
NN115	Introduction to the Practical Use of Herbs	14

* In addition to the above curriculum courses the program includes practicals, which are designed to give students the opportunity to develop skills essential to their success in the field of nutrition.

PROGRAM COST FOR ISP		
Program Costs in Canadian dollars (\$ CDN)		
Registration Fee: NON-REFUNDABLE due at time of application	\$	100.00
Processing Fee (included HST): NON-REFUNDABLE due at time of application	\$	113.00
International Student Fee (included HST) NON-REFUNDABLE due at time of application	\$	847.50
Alumni Fee (at completion of program)	\$	89.27
Tuition	\$	6,160.00
TOTAL AMOUNT PAYABLE UNDER THIS CONTRACT	\$	7,309.77
Books are additional (approx 922.00)		
Superintendent approved qualifying test fee \$20.00 (if warranted)		
Other Fees (Refer to pg.2 of Main Enrollment Contract)		



Note: Study Permit to be provided no later than 6 weeks before class start date to retain your spot in the class.

PAYMENT PLAN		
Upon submitting Student Visa:		
1st Installment of Tuition	\$	1,962.00
Following quarterly installments:		
2nd Installment of Tuition (November 1)	\$	1,470.35
3rd Installment of Tuition (February 1)	\$	1,470.35
4th Installment of Tuition (April 1)	\$	1,470.35
Upon completion of Program:		
Alumni Fee	\$	89.27
<u>Payment Options:</u> Money order/ draft, wire, or e-transfers from a Canadian bank account.		

Privacy

In adherence with the Canadian Anti-Spam Legislation (CASL) of 2014, we ask for your express consent to include you on emails regarding the Natural Nutrition Diploma Program, courses, school related news and events.

Please tick the box below to confirm your express consent. You may unsubscribe at any time.

Yes, I consent to receiving emails as outlined above.

Interesting points of Interest about the City of Toronto - refer to this location website.
www.csnn.ca/toronto

Student Declaration

I DECLARE THAT: I have read, understood, and agreed to the terms and conditions of this enrolment contract; I have received a signed copy of this contract; and I have read, understood and agreed to the institution's brochure and Student Handbook and a copy has been provided to me.

The information provided is true and accurate and I am 19 years of age or older.

I consent to the sharing, in accordance with Provincial privacy legislation, of my enrolment and reporting information between the Canadian School of Natural Nutrition and Immigration, Refugees and Citizenship Canada, as necessary, for the purposes of the International Student Program.

Signature of Student	Date Signed
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ADDENDUM H-1

International Student Consent Form Notice of Collection of Personal Information and Consent (Ontario Ministry of Advanced Education and Skills Development)

International students seeking a study permit to attend a postsecondary learning institution in Ontario must attend a postsecondary institution designated by Ontario for the purposes of the *Immigration and Refugee Protection Regulations* (Canada). This is often referred to as the International Student Program (“ISP”).

Under the ISP, private postsecondary institutions are designated by Ontario on an annual basis. As a result, private postsecondary institutions that wish to remain designated apply for designation annually.

At the time that you are asked to read and sign this document, you are (1) applying to be enrolled in an institution that is applying for designation for the first time, (2) applying to be enrolled in a designated institution, or (3) enrolled in a designated institution. If you are enrolled in an institution that is currently designated, the institution may be applying for further designation annually.

When reviewing an institution’s application for designation under the ISP, t h e Ministry of Advanced Education and Skills Development (the “Ministry”) conducts a site assessment to verify the information provided in the institution’s application with respect to its educational policies and procedures. The Ministry may also monitor institutions that are designated to determine whether those institutions are complying with the terms and conditions of designation.

As part of the site assessment and the Ministry’s ongoing monitoring of designated institutions, the Ministry reviews a representative sample of student and prospective student records, such as student and prospective student contracts, registration forms, records of enrollment, documents pertaining to academic assessment and progress, and other documents contained in the student or prospective student file. The Ministry also may need to make copies of student and prospective student records in order to complete its review of the institution’s (1) application for designation or (2) ongoing compliance with the terms and conditions of designation.

Your consent is requested to allow the Ministry to access the personal information you have provided to the institution that may be contained in your student records. Without your consent, the Ministry cannot access your records as may be required in order to assess the institution’s application for designation or ongoing compliance with designation conditions.

The Ministry collects and uses this information under the authority of ss. 38(2) and 39(1)(a) of the *Freedom of Information and Protection of Privacy Act* and the *Immigration and Refugee Protection Act* (Canada) and its *Regulations*. Questions about the collection, use and disclosure of this information may be addressed to:

Manager, Quality and
Partnerships Unit Private
Career Colleges Branch

Ministry of Training, Colleges
and Universities 77 Wellesley
Street West, P.O. Box 977
Toronto, Ontario M7A 1N3

416-314-0500 or ISP@ontario.ca

International Student Consent Form

2. **CONSENT**

By signing below, I hereby consent to: (check boxes that apply)

the Ministry's collection of my personal information from the institution at which I am enrolled or applying to be enrolled for the purposes of assessing the institution's current and future applications for designation under the International Student Program

the Ministry's collection of my personal information from the institution at which I am enrolled or applying to be enrolled for the purposes of assessing the institution's ongoing compliance with the terms and conditions of designation, if it is designated by Ontario

Name: _____

Signature: _____ Date: _____ (yyyy/mm/dd)